

Tarvin Community Centre Committee of Management

Minutes of meeting held at Tarvin Community Centre at 7.30 pm on Tuesday 3 September 2024

Present: Ted Lush (Chair), Jane Lush (Treasurer), Sarah Dutton, Yurii Platyka, Neil Poole (representing Tarvin Parish Council), Merryn Shaw (representing Ashton Hayes and Tarvin Flower Club), Nita Lawton (representing Ashton Hayes Theatre Club), Margaret Matthews (representing Tarvin WI),

1. **Apologies** – Jane Armstrong, Helen Maguire, Sharon Nolan

2. **Minutes of previous meeting**

The minutes of the meeting held on 2 July 2024 were approved and signed as a correct record. The August meeting had been cancelled

3. **Matters arising**

None

4. **Chairman's report**

- the toilet project was substantially complete, barring the new carpet to be laid in the corridor and any minor snagging. The Edna Rose Room came back into use on 26 August and the whole building was used by Cheshire NAFAS on 1 September. Disruption during the work had been minimised and there had been very few complaints. It was unfortunate that the Library in the Edna Rose Room had had to be suspended to allow the contractors to use that room, but the mobile library had visited on four Saturdays. The NHS toilets had been made available for the Horticultural Show. A grant had been received from the Cheshire West and Chester Community Building Capital Grants Scheme (UKSPF) and a plaque acknowledging this funding was to be put up. After discussion it was **agreed** to invite Aphra Brandreth MP to formally open the new toilets, preferably on Friday 18 October (time to be confirmed), and **the Chairman** would write to her. If she was unavailable the Lord Mayor of Chester would be invited
- the roof over the Wilkinson Lounge and caretaker's room was due to be replaced in summer 2025. CWaC would be pressed to replace the various water-damaged ceiling tiles throughout the Centre as they had promised
- there would be no wild flower planting this year but CWaC had been asked to mow the overgrown area where the laurels were removed at the rear of the building. There had been a complaint about the state of the hedge adjoining properties in Hockenhull Lane
- Chris Leavy was due to return as caretaker on 4 September and would have a handover with Ray, who had been excellent as the temporary caretaker
- the sound system was working well and Ian David had continued to work intermittently on the lighting. NL confirmed that Ian was no longer part of the AHTC set-up but he had produced an inventory of all the equipment which she would send to the Chairman. She had raised a few outstanding queries but once these had been answered **AHTC and the Committee** should jointly review and agree ownership
- new electric meters had been installed in the cupboard in the rear entrance and it was believed that the redundant meters had been removed (to be confirmed)
- the NHS had advised that a new vaccination programme would start in October, with vaccinations offered to everyone of 65+, plus younger people with compromised immune systems. The programme would be publicised, including on Tarvinonline
- Jane Grahame had said she hoped to return as Arts Officer, perhaps in October 2024
- Bingo had booked the first Thursday in December 2025 – 2029 for their Christmas Bingo

5. **Financial report**

– the **Treasurer** presented the monthly financial statement. Lettings as at 31 August totalled £14,715 including £641 invoiced but not received. Expenditure since the last meeting included £381 as a 50% deposit for a replacement blind in the Hall, the balance to be paid when the blind was installed. There had been no further events since the Fete in June. Since 31 August the

majority of the funds in the Lloyds Bank 32-day notice deposit account had been transferred to the current account; notice had been given to transfer the balance and close the deposit account in early October. Total funds available were £108,178, of which £98,741 was due to be paid to the contractors and the architect for the toilet project in mid-September

6. Events List

A schedule of events in September/early October requiring assistance had been circulated in advance of the meeting and further volunteers were added

7. Films

In the Secretary's absence it was noted that she had talked to Vicars Cross Community Centre, who were in a similar position having previously used Reels on Wheels. They were hoping to use Flicks in the Sticks (FITS) to provide films, on a shared cost basis similar to that of Reels on Wheels. FITS had advised that they had no local technician in post so could not currently provide films at Tarvin, nor could they offer as up-to-date films as Reels on Wheels had offered. **YP agreed** to investigate the cost of a projector (we already have a suitable screen)

8. Future Events

- "Wanderlust", a show by a Canadian musical duo, would take place on Friday 4 October. Tickets were available from the Post Office, online from CRTA's Ticketsource account or by phone from the **Chairman/Treasurer**. Posters had been put up on the noticeboards and flyers were available in the Foyer. **SD and YP** would publicise the event online and through social media, and **all committee members** were encouraged to promote the event
- AHTC had two productions scheduled for the autumn – "And then There were None", 8 – 12 October; followed by "It's a Wonderful Life", 3 – 7 December

10. Any other business

Water splashing around the sinks in the new toilets could cause water damage if not cleaned up promptly. It was **agreed** to put cloths in the toilets and ask users to mop up any spills

11. Date of next meetings

Tuesday 1 October 2024

Tuesday 5 November 2024

Meeting closed 8.17 pm